



West Orange Public Schools

179 Eagle Rock Avenue
West Orange, New Jersey 07052
(973) 669-5400, ext. 20512 Fax (973) 669-1432

Superintendent of Schools

Mr. Jeffrey Rutzky

FINAL NOTICE For Re-Registration

June 6, 2016

Please note all re-registration forms and supporting documentation must be received by Tuesday, June 14, 2016 in order for your child(ren) to remain enrolled and attend the West Orange Public Schools next school year. This is the final notice.

If you have not completed the process, please immediately contact the registration office at 973-669-5400 extension 20505. **If we do not hear from you by Tuesday June 14, 2016, your child will not be enrolled to attend the West Orange Public Schools next school year.**

You may access the forms electronically at www.woboe.org, click on Re-Registration. Please review and complete the re-registration packet immediately. Upon completion, you may submit the information one of two ways:

1. **SCAN** and **EMAIL** all forms and supporting documents to registration@woboe.org in .pdf or .jpg format. The information must be received by Tuesday, June 14, 2016.
2. **BRING** all forms and supporting documents by Tuesday June 14, 2016 to the Central Office located at 179 Eagle Rock Avenue, West Orange, NJ. No appointment is necessary. For your convenience, office hours for Re-Registration are:
 - **Monday 7:00am-7:30pm**
 - **Tuesday – Friday 9:00am-5:00pm**

Notary services are available at Central Office, at no charge, between 8:30 AM - 4:30 PM, Monday through Friday.

Thank you for your prompt attention to this matter.

Sincerely,
Jeff Rutzky
Superintendent of Schools