

NOTICE OF REQUEST FOR PROPOSAL

WEST ORANGE BOARD OF EDUCATION

Request for Proposal for Copiers / Managed Print Services

NOTICE is hereby given that the West Orange Board of Education, County of Essex, will receive sealed proposals for Copiers / Managed Print Services.

Packages are available at the Board of Education's Business Office, 179 Eagle Rock Avenue, West Orange, NJ, 07052 Monday through Friday between the hours of 8:30 am and 3:00 pm.

Proposals must be submitted in a sealed envelope with "**Request for Proposals for Copiers / Managed Print Services**" clearly marked on the outside of the envelope to: the Business Office of the West Orange Board of Education, 179 Eagle Rock Avenue, West Orange, New Jersey 07052; **ATTENTION: John Calavano**, Business Administrator/ Board Secretary, up to **11:00 a.m.**, prevailing time on **FRIDAY, July 31, 2015**. The West Orange Board of Education takes no responsibility for the punctual receipt of mailed proposals.

The Board of Education advises all contractors to take notice and be aware that it reserves the right to reject any or all proposals if it is in the interest of the Board to do so.

In accordance with Public School Contract Law Section 45 of Public Law 1999, C.440 (C.18A:18A-4.1) by way of using competitive contracting, all proposals will be evaluated on multiple criteria.

If you have any questions, please contact the Business Office at (973) 669-5400.

John Calavano, RSBA
Business Administrator/ Board Secretary